

Kate Juliani, Stacey Culleney, Peter Hagen, Jung Lee, Joe Lema, Marcy Isabella, Rachel Kirzner, Steve Kalman, Sandy Chen, Cindy McCloskey, Caitlin Pittenger, Chris DiSanto, Anthony Dissen, Meg White (virtually), Cheryl Vaughan-Jones, Paula Dollarhide, Emma Kluesner

1. Dayna DiFiore sent along a flyer for important dates for spring. Career Fair Preparation workshops begin in late February and early March. The Spring Career and Internship Fair is Wednesday, March 7.
2. Paula reported on drop/add for the Center for Academic Advising. We saw 468 people spring of 2017; this year we saw 620 students in a week. We have another staff member this year in education and the freshman class is bigger this year, as one explanation for the larger numbers of students. Faculty members reported drop/add went smoothly in their offices and they like the new computerized system that notifies instructors when there is a drop or add to the class list.

“Getting Ready for Precepting” Joe LoSasso, Registrar, Paula Dollarhide, Academic Advising

. There is a new registration system coming for students that should be quite usefu9Sm fau ui (t)-1 (f)-3.dau bfi 4(-)-1 (i)-g7 (u

Academic Advising will offer “Drop-in Advising Clinics” for face- Works or any other advising issues. Advising staff members will 242 (Conference Room) March 19, 3:30-5:00; March 21, 10:30-12:20 p.m.; and March 2

4. Cindy McCloskey reported that new preceptor See chart at the end of the notes to see the average preceptor

5. The Region 2 NACADA confer Dover, DE. The Region 2 2019 conference will be in Atlantic Cit be able to attend.

6. Probation holds have been placed on student than a 2.0 overall GPA) will be required to meet with us in advis develop a plan to come off probation.

7. : Most faculty finding it very useful and still tweaking the scribe. Please let us know when there are issu

Emma Kluesner demonstrated our new link for transfer studen Stockton is one of the few universities in the nation to use this

put in their credits on the website and see how their courses will transfer. The link is several places on the website. You can view it here: <https://dw.stockton.edu/transfer/#/>

8. You can view your advisees from your advisee list and review those students who have applied for graduation. You may wish to run CAPP and see if there are any issues you can address before we actually start forwarding the message to you that something needs to be done. Advising does take care of the 2+, 2- issues with students who may be under by two credits in their program, etc. and 2 under in another.

Paula explained the graduation “walk” rule: if a student is at 120 credits and just has a couple of courses to complete, the student can apply to “walk in the ceremony.” The link is accessible by going to the home page in the portal, important dates.

Spring 2018 commencement is in Boardwalk Hall on Friday, May 11.

Do not encourage students to apply to graduate when they have NOT completed requirements. Students don't have to apply to graduate to apply to “walk.”

- 9.

- e. Develop a consistent advising syllabus as tool to communicate the importance of advising to students
- f. Assess preceptor days—

#	Question	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Total
1	Developing a relationship with my preceptees is very important to me.	58.33%	35.19%	3.70%	2.78%	0.00%	108
2	I am usually available to students through office hours, phone contact and/or email communication.	82.41%	16.67%	0.93%	0.00%	0.00%	108
3	A major part of my role as preceptor is to provide accurate information to students about their majors, courses and progress to the degree.	82.41%	14.81%	0.93%	1.85%	0.00%	108
4	An important part of my role as preceptor is to help students understand the goals and purposes of a liberal arts education.	37.04%	40.74%	16.67%	5.56%	0.00%	108
5	I often help students identify career options available to them.	46.30%	44.44%	9.26%	0.00%	0.00%	108

6 When appropriate, I refer students to other resources on campus, such as the Learning Access, Counseling Celp1 Tw5o,

8	I can usually answer student questions about Stockton's policies and procedures.	29.63%	53.70%	12.96%	3.70%	0.00%	108
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13.

14. Visit by the consultant – Joanne Damminger and follow-up report—what do I want to cover here – advising syllabus/needs

15. What do I want to cover from the NSSE -

16. Not too early to think about who is going to come on the Advising Council for next fall. If this is your second year, you will rotate off and a new person comes on. If you are in your first year, you will become the senior member. Both of you could caucus to determine the next person who will come on and start asking who is interested at your program/school meetings. I really like to have this nailed down before school is out.

17. Carra Hood-