

# STOCKTON UNIVERSITY

## PROCEDURE

<b>Reception and Entertainment Procedure</b>
Procedure Administrator: Director of Disbursements Authority: OMB Circular No. 11-09, Entertainment, Meals, and Refreshments Effective Date: July 29, 2009; January 22, 2025 Index Cross-References: Procedure 6411 Accounts Payable; Procedure 6412 University Travel; Procedure 6611 Credit Cards for Employees Procedure File Number: 6412.5 Approved By: Dr. Joe Bertolino, President

Stockton University will follow the guidelines in OMB Circular No. 11-09, which outline the procedure for expending University funds for reception and entertainment expenses, meals, and refreshments.

reimbursements while

- Accounts Payable, Procedure 6411
- Travel, Procedure 6412
- Credit Cards for Employees, Procedure 6611

In general, on-

